

FEDERAL LIBRARY AND INFORMATION CENTER COMMITTEE

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End-of-Year Options Increase Purchasing Power

This year, FEDLINK will accept authorized transfer pay orders from customer agencies up until 4:30 p.m. (ET) on September 26, 2003 and may issue the contracts to fill those orders after October 1, 2003. FEDLINK can also accept signed interagency agreements (IAGs) for direct pay fees until September 26,2003, but customer must meet their agency's purchasing deadlines for direct pay orders for Fiscal Year 2003.

The late September deadline gives FEDLINK customers the opportunity to take full advantage of any unanticipated surplus funds and maximize their agency's information investment. (See page 7 for a complete list of endof-year dates or point your browser to http://lcweb.loc.gov/flicc/ia/2003/ ia0304.pdf to read the online Information Alert.)

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Instead of having to fulfill a member's order prior to the end of the fiscal year, before their funds expire, the FEDLINK revolving fund can accept orders up to September 26, 2003 and generate delivery orders well into October.

This later deadline is one of the major benefits of the FEDLINK revolving fund. Instead of having to fulfill a member's order either by providing services or by issuing delivery orders to vendors prior to the end of the fiscal year, before their funds expire, FEDLINK is permitted to accept orders up to the last day of the fiscal year and generate delivery orders well into October.

FEDLINK is also authorized to accept signed IAGs and amendments by fax, pending receipt of originals via courier service or mail. This reduces the lead time necessary to add funds to purchase information products and services at the end of the fiscal year.

Subscriptions Offer End-of-year Purchasing Options

Consider renewing serials and database subscriptions now and pay for them with funds from the current fiscal year even if they will be delivered during a subscription period that begins after September 30, 2003.

Under federal law and regulations, agencies can prepay for publications in any format. Explicitly, 31 U.S. Code 3324 (d)(2) states: "The head of the agency may pay in advance from appropriations available for the purpose...charges for a publication printed or recorded in any way for the auditory or visual use of the agency." In addition, the Federal Acquisition Streamlining Act's (FASA) provisions on severable services contracts for periods crossing fiscal years apply to database subscriptions. As a result, libraries and information centers can better manage their funds and avoid complications at the beginning of the fiscal year, when often Congress and agencies are still completing the annual appropriations and allocation processes.

When expert librarians let their managers and budget officers know that extra funds at the end of the fiscal year can be applied legally and wisely to renewing print and electronic subscriptions (and monographs, too), extra funds at the end of

see page 6, col.1

FEDLINK Offers IEE INSPEC License

Ten federal libraries and one federally funded research and development center are participating in a unique FEDLINK consortial agreement for access to the INSPEC database produced by the Institution of Electrical Engineers (IEE). INSPEC is an English-language bibliographic database covering the world's scientific and technical literature in physics,

electrical engineering, electronics, communications, control engineering, computers and computing, and information technology.

Consortium Members Select A Variety Of Providers

Consortium members represent civilian and

defense agencies, all with a high demand for scientific and technical information. Participating libraries (so far) are the: Defense Advanced Research Projects Agency (DARPA); FDA's Center for Devices



and Radiological Health; Library of Congress; NASA's Goddard, Langley and Glenn Research Centers; National Institute of Standards and Technology (NIST); National Science Foundation (NSF); Naval Air Warfare Center, China Lake, CA; and NOAA Boulder. The participating research and development center is the Institute for Defense Analysis.

Participants have selected DIALOG, Ebsco, and the Institute for Scientific Information (ISI) from a list of providers that includes Engineering Information, OCLC FirstSearch, Ovid Technologies/Silver Platter, Proquest, Questel-Orbit, Inc., and STN International/Chemical Abstracts.

INSPEC is an English-language bibliographic database covering the world's scientific and technical literature in physics, electrical engineering, electronics, communications, control engineering, computers and computing, and information technology.

FEDLINK Negotiates Competitive Pricing

Under the terms of the agreement, each participant pays an INSPEC data fee, already negotiated by FEDLINK, and an access fee that is a percentage of the data cost and varies from provider to provider. By separating the data and access components, each library can select the interface that fits its budget and integrates with its existing portfolio.

Costs for participants are based on the number of relevant professionals that are expected to use the database on an ongoing basis in support

of their work. Data fees range from \$5,225 for small organizations with fewer than 100 relevant professionals up to \$52,250 annually for organizations with more than 1,000 relevant professionals (2003 prices).

Consortium Open to All FEDLINK Customers

The INSPEC consortium is planning to expand its base membership as early as this fall. For more information on the consortium or on INSPEC services, please contact Kathy Eighmey, FEDLINK Program Specialist at keig@loc.gov. •

Membership Meeting Action Item

Add or Move Funds Form Now Online

Members may increase the funding in established accounts by adding funds to a current IAG, or moving money between accounts. Funds can also be used to cover deficits, rejected invoices, or invoices that the vendor has not yet submitted. The deadline to submit a request for these transactions is September 23, 2003.

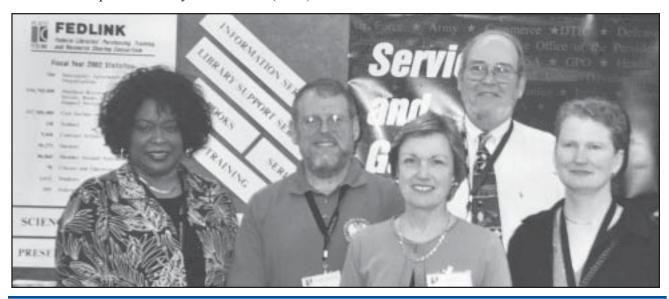
Use the Transfer Pay Adjustment form (available through the Online Registration Page of the FLICC/FEDLINK Web Site at http://www.loc.gov/flicc/onlinedoc/online.html) for all transactions that increase or decrease funding in your services. Complete the form online, print out a copy, and fax it to the FEDLINK Member Services at (202) 707-4999. Printed copies of the form are also available from the FEDLINK Fiscal Hotline.

This new online option evolved as a request at the Spring Membership Meeting and staff responded by ensuring customers have additional process options for managing their accounts. (See the May/June issue of *FEDLINK Technical Notes* for complete coverage of the meeting.)

Remember to send in the supporting documentation that LC/Contracts needs to issue your delivery order. This includes: names of ordering officials for new transfer pay books accounts; direct pay P.O. modification; direct pay proof of synopsis for new services over \$25,000; and selection documentation for direct pay actions over \$100,000.

FEDLINK Staff Exhibit at SLA in New York

Staff members (from left to right) Mary Wilson, head of Accounts Payable, David Pachter, network program specialist, Susan M. Tarr, FLICC executive director, Jim Oliver, vendor services coordinator, and Anne Harrison, network program specialist, welcomed customers and vendors to the FEDLINK Booth at the Special Library Association (SLA) Conference.



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Schedule Changes for Connexion Client Release and End Of Passport/Cataloging

Connexion Client Update

While testing the Windows-based Connexion client interface, OCLC discovered some performance issues related to response time that do not meet the criteria that catalogers have come to expect. OCLC has said that improving the response time for both the client and browser interfaces is a top priority, so they have decided to delay the release of the client interface. The first release (online cataloging functionality without NACO) is now expected to be in September or October 2003.

Passport for cataloging

Since the top priority with the Connexion client and browser is providing adequate performance levels, OCLC cannot move all Passport functionality to Connexion by December 31, 2003. As a result, OCLC is extending the life of Passport for cataloging past the previously announced date of December 31, 2003. The new end-of-life date for Passport for cataloging depends on the release dates for the first and second phases of the client. OCLC will provide at least a six-month notice of the new end-of-life date.

OCLC CatME functionality

At this time, OCLC is focusing on migrating Passport functionality to Connexion. Plans for migrating CatME functionality have not been finalized. No end-of-life date has been set for CatME. Phase 3 of the client will include offline local files, batch functionality and other CatME-like features. More information about phase 3 and the end-of-life for CatME will be announced at a later time.

MARS Now Offers Getty's AAT

Since the merger with WLN (formerly Western Library Network) in 1999, OCLC has been offering database preparation services through the MARC Record Service (MARS), including authority control, customized record processing, bibliographic record upgrading, table of contents enrichment, smart barcode number generation, and ongoing database updating. This summer, OCLC enhanced MARS automated authority control to provide the option of using Getty's Art & Architecture Thesaurus (AAT). Other available schemes include Library of Congress Names/Subjects, LC subject headings for children's literature, National Library of Medicine (MeSH), NLC Canadiana Names, and the Guidelines on

Subject Access to Individual Works of Fiction, Drama, etc. (GSAFD - Form/Genre).

The Getty AAT is a structured vocabulary containing approximately 125,000 terms and concepts used to improve access to information about art, architecture, material culture, and archival material. The terms and concepts covered by the AAT range from antiquity to the present; the scope is global. The Getty vocabularies are primarily used by museums, art libraries, and archives.

Cataloging Remote-access Electronic Serials

OCLC has changed the guidelines for representing remote-access electronic serials available online from different providers. As of January, users now create or use one bibliographic record. Even if the coverage is different from one provider or aggregator to another, one record should have fixed-field dates coded to reflect the electronic serial as available from all providers.

Final details on the content of the single remote-access electronic serial record emerged from the CONSER Operations Committee meeting in May. OCLC will now begin to combine the current multiple records and make other changes to the coding and description of the retained records. Note that this new practice does not affect the cataloging of integrating resources or monographs that are available online. Users will still create multiple records for these categories. For additional information, see the previous announcement at: http://www.oclc.org/oclc/bit/272/content.shtm#interim.

CONSER and OCLC request that you follow the policy outlined below when working with either CONSER or non-CONSER remote-access electronic serial records in WorldCat:

• If no record for an electronic serial exists and you are not opting to use the print version record, create a record for the electronic serial based on the publisher's web site, if readily available, or otherwise based on the version to which you have access.

Questions:

Call a FEDLINK OCLC Information Specialist at (202) 707-4848,

or email us at

askfno@loc.gov

Reminder:

OCLC is on the World Wide Web at http://www.oclc.org/home

- If a record already exists in WorldCat representing the electronic serial, use that record even though it may only cite an aggregator or provider other than the one to which you have access.
- If multiple records exist in WorldCat representing the electronic serial, choose one of the records. Prefer a CONSER record when available.

After selecting a record, you may add the URL to the master record as permitted under your OCLC cataloging authorization or report the addition of the URL via one of the error reporting methods outlined in chapter 5 of *Bibliographic Formats and Standards*. For existing records, do not add notes, added entries, etc., for the aggregator or provider.

The change in practice concerning the number of records for remote-access electronic serials does not change the option of utilizing the corresponding print version record to note the availability of its online counterpart.

MARC 21 Format Changes Implemented May 18, 2003

Changes to OCLC's implementation of the MARC 21 formats were implemented on May 18, 2003. In addition to several miscellaneous changes, the major changes improve the compatibility between UKMARC and MARC 21, addition of subfield ‡u for URLs to several specific notes fields, revision to coding practices in field 655 (Genre/Form headings), and the implementation of several new MARC 21 Language Codes. See Technical Bulletin 249, OCLC-MARC Format Update 2003 for further information (http://www.oclc.org/technicalbulletins/249/). For the PDF version, click on the link under the title.

Windows 98 and NT Support Ended June 30, 2003

OCLC discontinued support for Windows 98 and NT 4.0 on June 30, 2003, the same time Microsoft discontinued support. OCLC expects that applications will continue to work under these operating systems; however, no testing will be completed and no support will be offered for Windows 98 and NT 4.0 after this date.

Please Note:

Subscribe to OCLCFED, the FEDLINK OCLC listserv:

Send message subscribe oclefed yourfirstname yourlastname to listsery@loc.gov

and confirm within 48 hours.

OCLC Connexion Support for Netscape 6.1 Ended July 20, 2003

OCLC Connexion browser support for Netscape 6.1 ended on July 20, 2003. Connexion users (including CatExpress and WebDewey users) are no longer be able to log on with this version of Netscape. Users of Netscape 6.1 should upgrade to a higher version as soon as possible. Please see the Connexion System Requirements link for additional information about browser support: http://connexion.oclc.org/html/corc/help/en/gs_login_sysreq_hardware_software.html.

Lindsay and Howes Becomes an OCLC PromptCat® Vendor

Lindsay and Howes, a subsidiary of YBP Library Services, is now participating in OCLC's PromptCat automated copy cataloging service. In a six-month trial, unique WorldCat records were identified for more than 95 percent of materials shipped by L&H. In addition to supplying catalog records through PromptCat, L&H also offers a full range of physical processing services including security stripping, ownership stamping, barcoding, plating and spine label generation.

PromptCat currently provides catalog records for 18 vendors; two more are in the process of becoming PromptCat participants. Current participants:

- Academic Book Center
- Ambassador Book Service, Inc.
- Baker & Taylor, Inc.
- Blackwell's Book Services (including UK titles)
- **Book Clearing House**
- the Book House, Inc.
- Book Wholesalers, Inc.
- BUSCA, Inc.
- Casalini Libri
- Coutts Library Services, Inc.
- Eastern Book Company
- Ingram Library Services, Inc.
- Majors Scientific Books, Inc.
- Matthews Medical Books
- Midwest Library Service
- Rittenhouse Book Distributors
- Theodore Front Musical Literature, Inc.
- YBP Library Services

In process of implementing

- Harrassowitz
- Franklin Book Co., Inc.

See the OCLC Web site for more information about the OCLC PromptCat service at: http://www.oclc.org/oclc/menu/prompt.htm.

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Consider renewing serials and database subscriptions now and pay for them with funds from the current fiscal year even if they will be delivered during a subscription period that begins after September 30, 2003.

one fiscal year can lead to a preferred cycle where managers routinely budget to renew journals near the end of the fiscal year.

Avoid Lapses

Common practices in the publishing industry can make the timely renewal of journals, newspapers, and other serial publications from one federal fiscal year to another difficult.

Publishers tend to require payment in advance for serials. While subscription agents prepay publishers and then bill customers, subscription agents cannot renew and pay for subscriptions without a delivery order or purchase order signed by a federal contracting officer. If delivery orders or purchase orders do not arrive on time, subscribers can miss issues and lose the benefit of timely receipt of information. Replacing that critical information via document delivery can be both time consuming and expensive.

The solution is to use end-of-year funds whenever possible to renew journals and start the subscription period in the next calendar year. FEDLINK makes ordering new or renewing subscriptions easy:

- issue and confirm a renewal list with a subscription agent (already selected competitively; see the online Serials Handbook at http://www.loc.gov/flicc/mhb/mhbsec6.html); and
- add funds to your serial account (up until September 23, 2003).

If the title list contains journals that turn out not to be available after October 1, members can instruct a subscription agent to purchase replacement titles and bill against the fiscal year of the original order.

Electronic Subscriptions Eligible

Subscription pricing is often available for online, CD-ROM or tape databases, gateways and electronic serials; helps agencies earn volume discounts, predict expenses, control costs; and provides continuity of service into the next fiscal year.

Since prepayment for publications is legal and even encouraged where it is cost-effective, members can prepay online access charges for a fixed period of time, a finite amount of service, and at a fixed price. As with other publications, electronic publications, including databases, can be ordered and paid for with funds from the year the subscription is ordered and delivered over the course of the subscription period across fiscal years or at the beginning of the next fiscal year.

Many FEDLINK vendors offer the subscription pricing option; please refer to the Vendor Services Directory on our web site at http://lcweb.loc.gov/flicc/prices/epprdisc.html or contact the vendor's FEDLINK representative for information about specific offerings. (To find company contact information, go to the list of FEDLINK vendors for database retrieval at http://lcweb.loc.gov/flicc/da.html.)

FEDLINK Offers Solutions

For other end-of-year options, be sure to contact one of the FEDLINK Program Specialists who can help you find the right mix of products and services for your agency and your budget. Call (202) 707-4848 and have your call directed to acquisitions, online, cataloging and OCLC experts.

For assistance with your FEDLINK Accounts, please call the FEDLINK Fiscal Hotline at (202) 707-4900. Customer service staff members can help you review your current account status, add or move funds and streamline your purchasing efforts.

End-of-Year Schedule for FY2003 Accounts

FEDLINK Fiscal Operations (FFO) must receive requests for adding or canceling services, or for adding or transferring funds, by the deadlines noted below to complete necessary IAG activity by the end of FY2003. Requests received after these dates *cannot be processed* this fiscal year.

REFUND

Requests for refunds must be received in FFO (to ensure receipt in your agency before September 30, 2003)

July 31

TERMINATION

Requests to terminate service before the delivery order expires must be received in FFO

August 29

ADD NEW SERVICE REQUEST

Requests to add a new service account must be received in FFO

September 16

ADD NEW FUNDS REQUEST

Requests to add new funds to an existing account must be received in FFO

September 23

RETURN OF SIGNED IAG

ALL SIGNED IAGS MUST BE RECEIVED IN FFO (no exceptions)

September 26

MOVE FUNDS

Requests to move funds to another vendor must be signed and received in FFO (with no new service request)

September 23

For serials competitions or funding increases over \$100,000, please allow enough time for extensive coordination or a formal competition.

For more information on your account or on the FY2003 End-of-Year Schedule, please contact the FEDLINK Fiscal Hotline at (202) 707-4900.

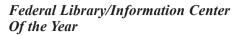
July/August 2003

Make Your Nominations for the 2003 FLICC Awards

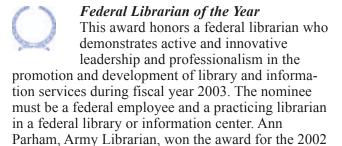
To honor the many innovative ways federal libraries, librarians, and library technicians are fulfilling the information demands of government, business, research, scholarly communities, and the American public, the Federal Library and Information Center Committee (FLICC) announces its sixth annual series of national awards for federal librarianship in Fiscal Year 2003.

Three Award Categories Recognize All Levels

Each award recognizes an integral role within the federal library and information center community. The three awards are



This award commends the library or information center's outstanding, innovative, and sustained achievements during Fiscal Year 2003 in fulfilling its organization's mission, fostering innovation in its services, and meeting the needs of its defined user group. The FLICC awards are given to both small library/ information centers (with a staff of 10 or fewer federal and/or contract employees) and larger library/information centers (with a staff of 11 or more federal and/or contract employees). All nominations must be made on behalf of an entire library or information center (e.g., main or branch library or information center). Fiscal Year 2002's winners were the Homer E. Newell Library, NASA, Goddard Space Flight Center (large) and the James A. Haley Veterans' Hospital Library, Tampa, Florida (small).



Federal Librarian of the Year.

Federal Library Technician of the Year
This award recognizes the achievements of a federal library technician during
Fiscal Year 2003 for exceptional technical competency and flexibility under changing work conditions. The nominee must be a federal employee and a practicing paraprofessional or library technician in a federal library or information center. In 2002, the Federal Library Technician of the Year was Reginald A. Stewart, library technician, U.S. Army Library, Giessen, Germany.



National Honors Award Winners

The 2003 award winners will be honored for their contributions to federal library and information service at the annual FLICC Forum on Federal Information Policies in Washington, D.C., in March 2004. To further recognize these outstanding individuals and programs, a plaque engraved with their names and the names of previous and subsequent winners will be on permanent display in the FLICC offices at the Library of Congress.

Online Application Forms Now Available

To obtain nomination materials, visit the Awards Working Group Section of the FLICC Web site (http://www.loc.gov/flicc/awards.html), call (202) 707-4800, or send email to fliccfpe@loc.gov. The nomination packet includes the nomination form, selection criteria, and a list of needed supporting materials.

All completed nominations must be postmarked no later than November 14, 2003. ■



FEDLINK Vendor Spotlight

Columbia University Press Offers Free Trials



Columbia University press online access to conference proceedings

from more than 72 domestic and international universities and research centers. To highlight some of its online collections, they are offering free trials of five of their products:

CIAO (Columbia International Affairs Online)

An immense online collection of working papers, policy briefs, books, journals, and conference proceedings since 1995. Also case studies of pivotal episodes and development with historical background and the competing key theories. Free trial at http://www.ciaonet.org.

The Columbia Gazetteer of the World

Over 165,000 entries reflect the physical structure of the planet, the changing political geography of international relations, and places that possess special character such as ancient countries, geological features, and religious sites. Free trail at http://www.columbiagazetteer.org.

The Columbia Guide to Digital Publishing

Nearly every enterprise is actively engaged in some form of publishing from libraries that distribute information to organizations that house documents on their intranets or have a Web site. The guide's ready reference provides information on: conversion of legacy content to digital format; content management tools, managing graphics and multimedia files; protecting intellectual property, archiving, and much more. Free trial at http://

www.digitalpublishingguide.com.

Columbia Earthscape

Earthscape is an integrated, interdisciplinary resource that connects the Earth and environmental sciences with their social, political, and economic dimensions. Free trial at http://www.earthscape.org.

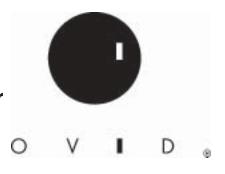
Columbia Granger® World of Poetry

A unique reference tool that offers more than 40,000 full-text poems, over 400,000 poem citations, biographies of the world's best-loved poets, ratings and description of the key print anthologies, an extensive glossary of terms and definitions, as well as Poetry Partners links. Free trial at http://www.columbiagrangers.org.

For more information go to the Columbia University Press Web site at http://www.columbia.edu/cu/cup or contact Alison Dolan at 212-459-0600 ext. 7113 or by email at ad2151@columbia.edu.

Or contact Jim Oliver, FEDLINK Vendor Services Coordinator at **joli@loc.gov**.

Ovid Now Offers SilverPlatter Via FEDLINK



FEDLINK customers now have the opportunity access SilverPlatter databases. Ovid and SilverPlatter became a single company in 2001, and Ovid is now offering FEDLINK customers all of these resources at discounted prices.

For a complete list of resources and more information on accessing these products, visit Ovid's Web Site at http://www.ovid.com or call Danny Overstreet, Ovid's sales representative, at (800)343-0064, extension 132.

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FLICC/FEDLINK — CALENDAR KEY

- ¹ **FEDLINK TRAINING CLASS:** REGISTRATION IS MANDATORY. CALL (202) 707-4848.
- ²THE FEDLINK TRAINING ROOM IS LOCATED AT THE LIBRARY OF CONGRESS, ADAMS BLDG., ROOM 216, 2ND St. AND INDEPENDENCE AVE. SE, WASHINGTON, D.C.

³ FLICC EDUCATIONAL PROGRAM:

REGISTRATION IS MANDATORY. CALL (202) 707-4800, UNLESS INSTRUCTED OTHERWISE IN THE CALENDAR LISTING.

⁴ PREREQUISITES FOLLOW:

- ALTERNATIVE WEB—PREREQUISITE: FINDING IT: INTRODUCTION TO RESEARCH ON THE WORLD WIDE WEB OR EXPERIENCE SEARCHING.
- COPY CATALOGING ON OCLC—PREREQUISITE: INTRODUCTION TO SEARCHING OCLC.
- FINDING IT: INTRODUCTION TO RESEARCH ON THE WORLD WIDE WEB—PREREQUISITE: EXPERIENCE USING THE WORLD WIDE WEB.
- OCLC CONNEXION OVERVIEW—

PREREQUISITE: INTRO TO SEARCHING OCLC; COPY CATALOGING ON OCLC; KNOWLEDGE OF CATALOGING AND THE MARC FORMAT.

- WEB INTERFACE TO THE OCLC ILL SUBSYSTEM—PREREQUISITE: INTRODUCTION TO SEARCHING OCLC.
- ⁵ NO PRINT NOTICE WILL BE ISSUED.

FOR INFORMATION ON COURSES NOT APPEARING IN THIS EDITION OF THE CALENDAR, VISIT THE FLICC/FEDLINK WEB SITE AT HTTP://www.loc.gov/flicc.

REQUEST ADA ACCOMMODATIONS
FIVE BUSINESS DAYS IN ADVANCE AT

(202) 707-6362 TTY

OR ACA@LOC.GOV.

SEPTEMBER

3 FEDLINK VENDOR BRIEFING: WEST GROUP DEMO—AFFORDABLE HOUSING INFORMATION RESOURCES

1:30pm - 3:30pm FEDLINK Training Room² Free—Registration Required

4 FEDLINK VENDOR BRIEFING: LEXIS-NEXIS PRODUCT DEMO

9:30am - 11:30am or 1:30pm - 3:30pm FEDLINK Training Room² Free—Registration Required

9 FEDLINK VENDOR BRIEFING: WEST GROUP—HOMELAND SECURITY

1:30pm - 3:30pm FEDLINK Training Room² Free—Registration Required

10 FEDLINK VENDOR BRIEFING: LEXIS-NEXIS PRODUCT DEMO

9:30am - 11:30am or 1:30pm - 3:30pm FEDLINK Training Room² Free—Registration Required

11 FEDLINK VENDOR BRIEFING: LEXIX-NEXIS PRODUCT DEMO

9:30am - 11:30am or 1:30pm - 3:30pm FEDLINK Training Room² Free—Registration Required

12 2003 Information Technology Update INSTITUTIONAL ARCHIVES³

9:00am - 4:00pm The Library of Congress Mumford Room (6th Floor) Fee To Be Announced—Registration Required

16 INTRODUCTION TO SEARCHING OCLC¹

9:00am - 4:00pm FEDLINK Training Room² \$125

17 WEB INTERFACE TO THE ILL SUBSYSTEM¹

9:00am - 4:00pm FEDLINK Training Room² \$125—Prerequisite Required⁴

18 COPY CATALOGING ON OCLC¹

9:00am - 4:00pm FEDLINK Training Room² \$125—Prerequisite Required⁴

19 INTRODUCTION TO OCLC CatME (CATALOGING MIOCROENHANCER)¹

9:00am - 4:00pm FEDLINK Training Room² \$125

22 FINDING IT: INTRODUCTION TO RESEARCH ON THE WORLD WIDE WEB¹

9:00am - 4:00pm FEDLINK TRAINING ROOM² \$125—Prerequisite Required⁴

ALTERNATIVE WEB¹ 23

9:00AM - 4:00PM FEDLINK TRAINING ROOM² \$125—Prerequisite Required⁴

OCLC CONNEXION OVERVIEW¹ 24

9:00ам - 4:00рм FEDLINK TRAINING ROOM² \$125—Prerequisite Required⁴

29 SEARCHING AND ADMINISTERING FIRSTSEARCH1

9:00AM - 4:00PM FEDLINK TRAINING ROOM² \$125

29 LC CLASSIFICATION³

9:00AM - 4:00PM LIBRARY OF CONGRESS Mumford Room (6th Floor) FEE TO BE ANNOUNCED—REGISTRATION REQUIRED

30 LC SUBJECT HEADINGS³

9:00AM - 4:00PM LIBRARY OF CONGRESS Mumford Room (6th Floor) FEE TO BE ANNOUNCED—REGISTRATION REQUIRED

OCTOBER

2 **FEDLINK VENDOR BRIEFING:** WEST GROUP DEMO

1:30рм - 3:30рм FEDLINK TRAINING ROOM² Free—Registration Required

8 FEDLINK VENDOR BRIEFING: PROQUEST NEW RELEASE DEMO

9:30am - 11:30am or 1:30pm - 3:30pm FEDLINK TRAINING ROOM² Free—Registration Required

Reminder:

Cancellations for FLICC Educational Programs

Cancellations must be called into the FLICC office

(202-707-4800)

48 hours prior to the start of an educational program or the full fee will be charged.

FEDLINK VENDOR BRIEFING: PROQUEST NEW RELEASE DEMO

9:30am - 11:30am or 1:30pm - 3:30pm FEDLINK TRAINING ROOM² FREE—REGISTRATION REQUIRED

LC LUMINARY LECTURE SERIES 15

TOPIC MAPPING³ 10:00am - 12:00noon LIBRARY OF CONGRESS MARY PICKFORD THEATER (3RD FLOOR) Free—Registration Required

16 FEDLINK FALL MEMBERSHIP MEETING

9:00am - 12:00noon LIBRARY OF CONGRESS Mumford Room (6th Floor) Free—REGISTRATION REQUIRED

28 FLICC BROWN BAG **CONTENT MANAGEMENT WORKING GROUP³**

12:00noon - 3:00pm THE LIBRARY OF CONGRESS WEST DINING ROOM (6TH FLOOR) Free—REGISTRATION REQUIRED



Editorial Staff

FEDLINK Technical Notes is published by the Federal Library and Information Center Committee, Send suggestions of areas for FLICC attention or for inclusion in FEDLINK Technical Notes to:

> FEDLINK Technical Notes Federal Library and Information Center Committee Library of Congress 101 Independence Avenue SE Adams Bldg., Room 217 Washington, DC 20540-4935

> > FLICC/FEDLINK:

Phone (202) 707-4800 • Fax (202) 707-4825 **FEDLINK Fiscal Operations:** Phone (202) 707-4900 • Fax (202) 707-4999 Email: fliccfpe@loc.gov

Web Site: http://www.loc.gov/flicc

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Editor-In-Chief: Editorial Assistant: Robin Hatziyannis Mitchell Harrison

> **Contributing Writer:** Laurie Stackpole

Photograph Contributed to FLICC by:

Amanda Putnam

FLICC was established in 1965 (as the Federal Library Committee) by the Library of Congress and the Bureau of the Budget for the purpose of concentrating the intellectual resources of the federal library and related information community. FLICC's mission is to foster excellence in federal library and information services through interagency cooperation and to provide guidance and direction for the Federal Library and Information Network (FEDLINK).

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Web Citings

Go online and update your records!

- Have a new email address?
- Phone or mail stop numbers change?
- Are there new staff members? Did an official contact retire?

Use FEDLINK electronic Change of Address/Supplemental Address Form (http://www.loc.gov/flicc/onlinedoc/ psad.html) to change name and address information for FEDLINK official contacts or to add other staff members to the FEDLINK mailing list.

Official Contacts Are the Address of Record

Only one person per FEDLINK ID can be the official IAG contact because this person receives all of the official FEDLINK correspondence, including the Interagency Agreement (IAG), delivery orders, and transfer pay account statements, as well as newsletters and other mailings. The official contact also serves as the FEDLINK IAG voting representative, unless he or she designates another individual as the voting representative. (Evening voting members can be designated on the electronic Change of Address/Supplemental Address Form!)

Receive a Personal Copy of FEDLINK Technical Notes

There may be more than one technical contact and OCLC contact per FEDLINK ID. These individuals will also receive newsletters, information alerts, meeting announcements, and other technical information about the FEDLINK program. A single person may also serve in more than one contact role. Just ask your agency's official FEDLINK contact to add your name today! (Please complete a separate Change of Address/Supplemental Address Form per person.)

Call for Account Assistance

For help on address changes or any other questions about your account, please call the FEDLINK Fiscal Hotline at (202) 707-4900.

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